

GENERAL LICENSING SUB-COMMITTEE

FRIDAY, 25TH NOVEMBER 2016, 1.00 PM
COMMITTEE ROOM 1, TOWN HALL, CHORLEY

AGENDA

APOLOGIES

1 DECLARATIONS OF ANY INTERESTS

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

2 PROCEDURE

(Pages 3 - 6)

3 EXCLUSION OF THE PUBLIC AND PRESS

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 2: Information which is likely to reveal the identity of an individual.

Condition:

Information is exempt to the extent that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Information is not exempt if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to Regulation 3 of the Town & Country Planning General Regulations 1992(a).

4 **APPLICATION FOR THE GRANT OF A PRIVATE HIRE AND
HACKNEY CARRIAGE DRIVERS LICENCE MADE UNDER
SECTIONS 51 AND 59 OF THE LOCAL GOVERNMENT
(MISCELLANEOUS PROVISIONS) ACT 1976**

(Pages 7 - 44)

Report of the Director of Early Intervention and Support (enclosed)

5 **ANY URGENT BUSINESS PREVIOUSLY AGREED WITH THE CHAIR**

GARY HALL
CHIEF EXECUTIVE

Electronic agendas sent to Members of the General Licensing Sub-Committee Councillor Marion Lowe (Chair) and Councillors Margaret France, Adrian Lowe, Mick Muncaster and John Walker.

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

**HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS
LICENCE APPLICATIONS AND OTHER RELATED ITEMS**

**PROCEDURE FOR GENERAL LICENSING
SUB-COMMITTEE**

1. Introductions (Chairman)
2. Licensing Officer gives details of application and relevant information
3. Questions to Licensing Officer from:
 - i) Members of the Committee
 - ii) Applicant/Driver
4. Applicant/driver and/or legal representatives makes representations regarding his/her application.
5. Questions to applicant/driver from:
 - i) Members of the Committee
 - ii) Licensing Officer
6. Applicant/driver asked to sum up (if they wish)
7. Chair informs applicant/driver that the decision is made in private and that they will be notified of the decision by telephone as soon as possible after the decision is made and in writing in five working days.
8. Committee to Deliberate
9. Chairman to confirm the decision to Committee following assistance from Legal and Democratic Services Officers. Specific attention to be drawn to the following:
 - details in the decision notice/letter such as reasons for refusal
 - length of suspension (if any)
 - advice to be given to the applicant in a written letter or any other issue that must be stressed to the applicant

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**HEARING PROCEDURE
FOLLOWING A COMPLAINT**

1. CHAIR OF SUB-COMMITTEE:

- opens the meeting
- introduces Members and Officers
- confirms details of all parties in attendance
- outlines procedure to be followed

2. LICENSING OFFICER OUTLINES THE MATTERS CONTAINED WITHIN THE REPORT

3. QUESTIONS TO LICENSING OFFICER FOR CLARIFICATION FROM:

- Sub Committee
- The Driver and/or Legal Representative
- The Complainant and/or Legal Representative

4. THE DRIVER AND/OR LEGAL REPRESENTATIVE MAKES REPRESENTATIONS REGARDING THE COMPLAINT

5. QUESTIONS TO THE DRIVER AND/OR LEGAL REPRESENTATIVE FROM:

- Sub Committee
- The complainant and/or Legal Representative
- The Licensing Officer

6. THE COMPLAINANT AND/OR LEGAL REPRESENTATIVE MAKES REPRESENTATIONS REGARDING THE COMPLAINT

7. QUESTIONS TO COMPLAINANT FROM:

- Sub Committee
- The driver and/or Legal Representative
- The Licensing Officer

8. COMPLAINANT/ LEGAL REPRESENTATIVE INVITED TO SUM UP (IF THEY WISH)

9. THE DRIVER/ LEGAL REPRESENTATIVE INVITED TO SUM UP (IF THEY WISH)

10. DECISION MAKING

The sub Committee will retire to make the decision

11. NOTICE OF DECISION

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By virtue of paragraph(s) 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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